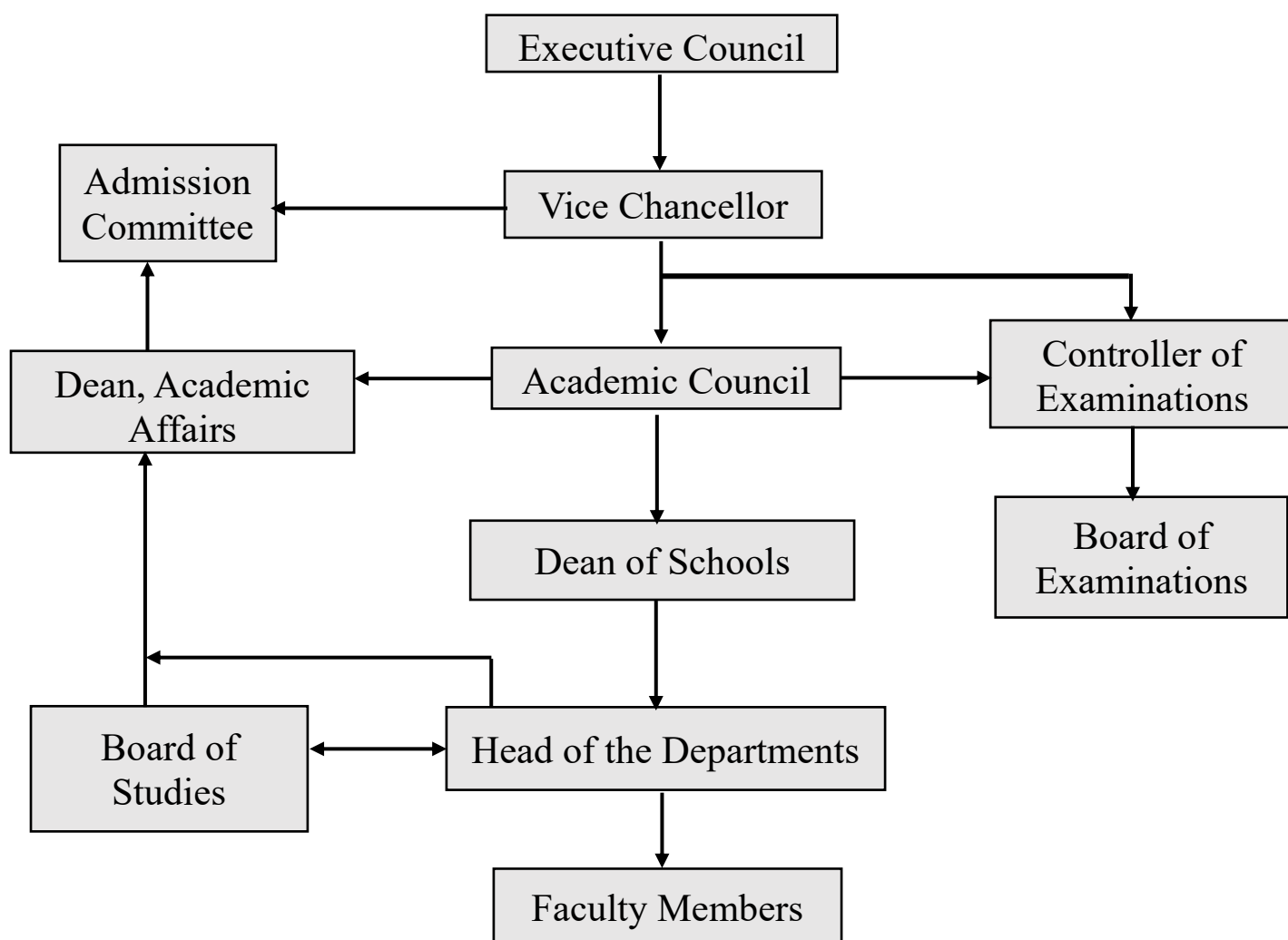


ACADEMIC GOVERNANCE




Deputy Registrar
Harcourt Butler Technical University
Kanpur-208002

SUMMARY OF THE ACADEMIC GOVERNANCE

This schematic represents the Academic Governance of HBTU Kanpur.

The **Executive Council (EC)** is the apex body of the University and the **Hon'ble Vice-Chancellor** is the chairman of the Executive Council.

The **Academic Council** is the principal academic body of the University for providing academic feedback to the University on current and future academic programs. The Academic Council advises the Executive Council on all academic matters including matters relating to the coordination of the working of the Boards of Studies, and examinations conducted by the University.

The Dean, Academic Affairs is the member Secretary of the Academic Council and is responsible for all academic matters, except examinations of the University.

The **Admissions Committee** of the University is responsible to select candidates for admission to various program running in the University through suitable National Level Entrance Examination in such manner as may be prescribed, subject to the superintendence of the Executive Council.

The **Controller of Examination (CoE)** is the principal officer in-charge for the conduct of examinations of the university and the declaration of their results, also the Chairman of the **Board of Examinations (BoE)**.

BoE is responsible for conducting the examinations and making policy decisions for organizing and holding such examinations, improving the system of examinations, appointing the paper setters, examiners, moderators, and also preparing the schedule of dates of holding examinations and declaration of the results after taking approval of Vice-chancellor. Subject to the superintendence of the Academic Council, the BoE supervise generally all, internal examinations of the University.

There are four **Dean of Schools** namely the School of Engineering (SoE), School of Chemical Technology (SoCT), School of Basic & Applied Sciences (SoBAS), and School of Humanities and Social Sciences (SoHSS), each one is responsible for respective schools. All Dean of Schools work directly under the control of the Vice-Chancellor.

The Dean of Schools are responsible for the proper functioning of respective Departments under that school through the **Head of the Department** assisted by **Faculty members**.

The Head of Departments is responsible to the Dean, Academic Affairs for the proper organization of teaching in the Department and has all such other powers and duties as may be provided in the Ordinance, however, for general administration, he shall report to the Dean of Schools.

The Board of Studies is responsible to recommend curriculum as per local and global needs, books, including textbooks, supplementary reading, reference books, and other material for courses of study to the Academic Council for its approval.